

NCGSOA Procedures & Responsibilities For All Referees To Follow:

- Call your partner prior to the match to discuss uniform color to wear, field location, time of the match, and what time to meet at the field.
- Call the home school to verify location and time of the match.
- Arrive at the site at least 15 minutes prior to the match. Wait for your partner to arrive if you arrived earlier than 15 minutes prior to the match. If your partner is not there by 15 minutes prior to the game, proceed to the field. Check the field and the nets waiting for your partner to arrive before greeting the coaches. If game time comes and your partner is still not there, than start your normal pre-game duties.
- Once your partner arrives proceed to the field together. While checking the conditions of the field and the nets you could be having a pre-game talk with your partner.
- Together, first greet the away coach and introduce yourself. One referee will give the away coach their rating slip.
- Again together both referees will greet the home coach and introduce themselves. The other referee will give their rating slip to the home coach.
- Both referees talk to the timer and explain their responsibilities.
- Five minutes prior to the start of the match call both team captains and head coaches to the center circle for the pre-game talk and coin toss. Ask the head coaches if all their players are legally and properly equipped. There is only one answer excepted YES. Read the sportsmanship card and obtain their completed rosters. Conduct the coin toss.
- If during half time or for some reason during a match that a coach wants to talk to a referee, make sure both referees are present.
- At the end of the game you verify the score is correct and you leave the field together. There is no reason to stay and talk to the coaches, players, or spectators.
- The referee that issues any yellow or red cards must submit their own report.

REPORTING YELLOW AND RED CARDS:

There is a mandate by the Executive Board for all Yellow and Red Cards issued to be reported to David Poli via the NCGSOA website (Go to forms). You must report the cards within 24-hours of the match.

IMPORTANT NOTE:

Any referee who does not report their yellow or red cards within 24-hours will be fined \$25 for the first incident. And any incident there after will be taken up by the ethics committee for further penalties.

Reporting Serious Injuries:

There is a mandate by the Executive Board for all serious injuries to be reported to David Poli via the NCGSOA website. Serious injuries are for anyone who had to be taken to the hospital for any reason from the field. In addition anyone who in your opinion was seriously injured and taken off the field and who did not return to the game and was not taken to the hospital immediately should also be reported.

IMPORTANT NOTE:

Any referee who does not report a serious injury within 24-hours will be fined \$25 for the first incident. And any incident there after will be taken up by the ethics committee for further penalties.